

System Administrator Password Override Authorization

As a security protection for our users, we request written permission to provide an override password for the System Administrator account.

Instructions: Please fill in the information below and fax to (828) 665-1999, or email a scan of the completed document to admin@powerchurch.com. A technician will call the person named below during our office hours and walk them through overriding the password. This person will need to be in front of the computer. (*Office hours: Mon – Fri, 9 AM – 6 PM Eastern*)

Date: _____

Registration number (RN): _____

Church Name: _____

Church Address: _____

_____ is authorized to receive the override password for
(Full Name)

PowerChurch Plus. Please call (_____) _____ and provide the information to this person.
(Daytime phone)

To protect the privacy of those whom your organization services with PowerChurch software, this form **must be signed by the person receiving the password override and a witness signature from an authorized representative of the church, such as a staff member or board member.**

By signing below, you agree to hold PowerChurch Software in no way responsible for incidental or consequential damages that may result in providing a password override. Such damages include, but are not limited to, the misuse of information contained within the software. By completing this document, the undersigned individuals confirm that they have the authority to represent the organization in question and will personally assume the burden of reasonable costs and attorney's fees in defending PowerChurch Software against any claims to the contrary or any claims of damage that may result from overriding the system password.

Signature

Church official signature as witness

Please print name and title

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