

## How Do I Update My New Jersey Tax Tables?

### Where do I find the tax tables?

You will need the current instruction booklet for employers [NJ-WT](#) from the [NJ Department of Revenue](#) website.

### Which tables do I use?

Use the annual percentage method tables. There are five different rate tables, A-E. Which table you use is dependent on the employees filing status claimed on form [NJ-W4](#) or Federal form W-4. See the NJ-WT booklet for instructions. Figure 1 shows an example of rate table A.

Note that the figures shown in this document are for demonstration purposes only, and may not be current. Please consult the current publication for the most up-to-date information. Though the figures change periodically, the method of calculation should remain the same. If the calculation method has changed for this state please notify the [webmaster](#).

ANNUAL PAYROLL PERIOD (Allowance \$1,000)			
If the amount of taxable wages is:		The amount of income tax to be withheld is:	
Over	But Not Over		Of Excess Over
\$ 0	\$ 20,000	1.5%	\$ 0
\$ 20,000	\$ 35,000	\$ 300.00 + 2.0%	\$ 20,000
\$ 35,000	\$ 40,000	\$ 600.00 + 3.9%	\$ 35,000
\$ 40,000	\$ 75,000	\$ 795.00 + 6.1%	\$ 40,000
\$ 75,000	\$ 500,000	\$ 2,930.00 + 7.0%	\$ 75,000
\$ 500,000		\$32,680.00 + 9.9%	\$ 500,000

**Figure 1** - 2012 Annual Percentage Tables - Rate A

## How to setup/update the tables in PowerChurch Plus

To setup/update PowerChurch Plus with the state tax tables shown in Figure 1 above, select the **Accounting** menu, **Payroll, Setup**, then **Maintain Tax Tables**. A separate table will need to be created for each rate table A-E (or just the ones you need).

Click Add to enter a new table, or use the Find/Locate buttons to select an existing NJ tax table to update. When adding a new table, you will be prompted for the type of tax table you're adding. Select **State: New Jersey**. For each table, enter the following information:

- **Description:** Enter a unique name to identify the tax table (for example, "NJ State Tax - Rate A").
- **Tax type:** The type of tax in which this table applies. In this instance, select State Tax.
- **Withholding allowance:** Enter the amount for one withholding allowance.

- **Round tax to nearest whole dollar:** Check this box to round the calculated tax amount to the nearest whole dollar.
- **Annual Rate Table:** Click the Annual Rate Table tab. From Figure 1, enter the figures from the "But not over" column followed by the tax rate percentage for each bracket.

When you are done, the screen should look like this:

The screenshot shows a software window titled "Maintain Tax Tables". At the top, there are several buttons: "Add", "Delete", "Find", "Locate", "Next", "Previous", and "Close". Below these buttons, the "Description" field contains "NJ State Tax - Rate A" and the "Tax type" dropdown menu is set to "State Tax". There are two tabs: "Deduction and Exemption Information" and "Annual Rate Table", with the latter being the active tab. Inside the "Annual Rate Table" tab, there is a blue hyperlink that says "Click here for more information on how to complete the tax table setup." Below the link, the "Withholding allowance" is set to "1000.00" and the checkbox "Round tax to nearest whole dollar" is checked. A large "NOTE" is displayed in the center: "NOTE: You only need to enter annual tax information. PowerChurch Plus will use the annual amounts to calculate the taxes for other pay periods as needed." At the bottom right of the note area, it says "New Jersey". At the very bottom of the window, there is a status bar that reads "Last Updated: 12/03/2009 04:29:00 PM by SYSTEM ADM" and two buttons: "Save" and "Cancel".

**Figure 2a** - NJ State Tax Table - Rate A (Deduction and Exemption Information)

**Maintain Tax Tables**

Description:

Tax type:

	Over:	But not over:	Amount of tax to withhold is:			of excess over:
1.	0	<input type="text" value="20,000"/>	0.00	plus	<input type="text" value="1.500"/>	% 0
2.	20,000	<input type="text" value="35,000"/>	300.00	plus	<input type="text" value="2.000"/>	% 20,000
3.	35,000	<input type="text" value="40,000"/>	600.00	plus	<input type="text" value="3.900"/>	% 35,000
4.	40,000	<input type="text" value="75,000"/>	795.00	plus	<input type="text" value="6.100"/>	% 40,000
5.	75,000	<input type="text" value="500,000"/>	2,930.00	plus	<input type="text" value="7.000"/>	% 75,000
6.	500,000	<input type="text" value="9,999,999"/>	32,680.00	plus	<input type="text" value="9.900"/>	% 500,000
7.	0	<input type="text" value="0"/>	0.00	plus	<input type="text" value="0.000"/>	% 0
8.	0	<input type="text" value="0"/>	0.00	plus	<input type="text" value="0.000"/>	% 0
9.	0	<input type="text" value="0"/>	0.00	plus	<input type="text" value="0.000"/>	% 0
10.	0	<input type="text" value="0"/>	0.00	plus	<input type="text" value="0.000"/>	% 0
11.	0	<input type="text" value="0"/>	0.00	plus	<input type="text" value="0.000"/>	% 0
12.	0	<input type="text" value="0"/>	0.00	plus	<input type="text" value="0.000"/>	% 0
13.	0	<input type="text" value="0"/>	0.00	plus	<input type="text" value="0.000"/>	% 0
14.	0	<input type="text" value="0"/>	0.00	plus	<input type="text" value="0.000"/>	% 0
15.	0	<input type="text" value="0"/>	0.00	plus	<input type="text" value="0.000"/>	% 0

Last Updated: 12/03/2009 04:29:00 PM by SYSTEM ADM

**Figure 2b** - NJ State Tax Table - Rate A (Annual Rate Table)

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